

CONCORD CITY COUNCIL
REGULAR MEETING
JULY 11, 2019

A regular meeting of the City Council for the City of Concord, North Carolina, was held on July 11, 2019, at 4:00 p.m., in the Council Room of City Hall, with Mayor William C. Dusch presiding. Council members were present as follows:

Members Present:

Council Member W. Brian King
Council Member Ella Mae P. Small
Council Member JC McKenzie
Council Member Terry L. Crawford
Council Member Jennifer H. Parsley
Council Member John A. Sweat, Jr.

Others Present:

City Manager, Lloyd Wm. Payne, Jr.
City Attorney, Valerie Kolczynski
City Clerk, Kim J. Deason
Department Directors

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Call to Order, Pledge of Allegiance, and Moment of Silent Prayer

The meeting was called to order by Mayor Dusch followed by the Pledge of Allegiance and a moment of silent prayer.

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A Moment of Silence and brief memorial was held for Mayor Pro-Tem Samuel M. Leder who passed away unexpectedly the evening of June 30, 2019.

The Mayor, Council Members, and City Manager each spoke of their memories of Mayor Pro-Tem Leder.

A 10-minute recess was held following the memorial.

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Approval of Minutes

A motion was made by Council Member McKenzie, seconded by Council Member Sweat, and duly carried, to approve the minutes for the meetings of June 11 and June 13, 2019—the vote: all aye.

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Presentations:

1. **Mayor Dusch a Proclamation of Appreciation to Price Memorial AME Zion Church for participating in the City's Adopt A Street Program for 30 years.**
2. **Mayor Dusch presented a retirement plaque to Archie Coble for 30 years of loyal and dedicated service to the City of Concord Fire Department.**
3. **Mayor Dusch presented the 2019 Best 100 Fleets of North America Award to Fleet Services.**

4. **Mayor Dusch presented Certificates of Appreciation to outgoing Board/Commission Members Clyde Kluttz, Jr and Warren Nance, Jr.**
5. **Mayor Dusch administered the Oath of Office to newly appointed Board/Commission Members John Howard, Charles Grimsley, Maya Jones, David Niekamp, and Steve Tice.**

Unfinished Business:

1. **Continue a public hearing and consider adopting a resolution renaming a portion (approximately half) of the public street named Melrose Drive, SW to Balknight Dr, SW.**

The City Council acted upon this item during the July 9, 2019 Work Session.

Informational Items:

1. **Presentation by NCDOT in regards to design alternatives for project U-3415A (widening from Gable Oaks Ln to George W. Liles Parkway). (Work Session).**

NCDOT representatives presented the information to the City Council during the July 9, 2019 Work Session.

2. **Presentation by Cabarrus County and their Architects to present preliminary exterior plans for the Cabarrus County Courthouse. (Work Session).**

The information was presented to the City Council during the July 9, 2019 Work Session.

Persons Requesting to be Heard:

Steve Tice, 356 Union Street, S, addressed the Council in regards to the Union Street Streetscape. He stated, in his opinion, downtown needs more art options, an architectural overlay district, and a shuttle express service.

Public Hearings:

1. **Conduct a public hearing pursuant to NC General Statutes Sec. 158-7.1 and consider offering a contract for a three year / 85% tax based Economic Development Incentive Grant to Project Wavy to locate at 2321 Concord Pkwy, S.**

The City Council acted upon this request during the July 9, 2019 Work Session.

2. **Conduct a public hearing pursuant to NC General Statutes Sec. 158-7.1 and consider offering a contract for a three year / 85% tax based Economic Development Incentive Grant to Project Sim to locate at 7075-A Aviation Blvd.**

Under the North Carolina General Statutes, City Council may offer incentives to stimulate private sector expansion of new facilities.

FlyRight brings in 25 clients from out of town each week for flight training that lasts one to two weeks. FlyRight will invest in a new simulator at 7075-A Aviation Blvd. (PIN 4680-80-1157). The new simulator is convertible, meaning it can function as multiple aircrafts. FlyRight estimate client's book over \$6,000 in hotel rooms every year.

The company is proposing a \$3,000,000 - \$5,000,000 investment in personal property. FlyRight expects to create 10 immediate new full-time jobs with an average wage at \$60,000 or more. The total value of the City's three year grant is

estimated to equal \$36,720 – \$61,200 depending on investment. Based on FlyRight's proposed new investment and the granting of the incentive, the City of Concord would collect a 3-year net revenue of \$6,480 – \$10,800 depending on the company's investment.

A motion was made by Council Member Sweat, seconded by Council Member King, and duly carried, to open the public hearing—the vote: all aye.

There were no speakers in favor or in opposition. Therefore, a motion was made by Council Member Small, seconded by Council Member Crawford, and duly carried, to close the public hearing—the vote: all aye.

A motion was made by Council Member King, seconded by Council Member Crawford, and duly carried, to offer a contract for a three year / 85% Economic Development Incentive Grant to Project Sim to locate at 7075-A Aviation Blvd. in Concord, NC, pursuant to NC General Statutes Sec. 158-7.1—the vote: all aye.

3. Conduct a public hearing to consider adopting an ordinance amending Articles 1 and 6 of the Concord Development Ordinance (CDO) relative to procedures for zoning violations and permit revocation.

The proposed amendment corrects the cross references to the proper section regarding violations (Article 1.5) and corrects a cross reference to Article 13 as it relates to nonconformities. Most importantly, the amendment clarifies that the issuing party (Administrator or a Commission/Board) has the authority to begin permit revocation. The amendment also clarifies that the hearing shall be quasi-judicial in nature and clarifies that the Board of Adjustment may modify a previous decision if it is determined that there is a violation of the ordinance or a violation of a condition imposed on the approval.

A motion was made Council Member Parsley, seconded by Council Member Sweat, and duly carried, to adopt the following ordinance amending Articles 1 and 6 of the CDO relative to violations and permit revocation—the vote: all aye.

ORD.# 19-71

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF CONCORD, NORTH CAROLINA

WHEREAS, the City of Concord, North Carolina pursuant to the authority conferred by the North Carolina General Statute §160A-364 enacted an Official Zoning Ordinance for the City of Concord, North Carolina and the Area of Extraterritorial Jurisdiction on July 28, 1977; and

WHEREAS, the City of Concord, North Carolina pursuant to the authority conferred by North Carolina General Statute §§160A-364 through §§160A-366 and 160A-381 through 160A-392 may from time to time as necessary amend, supplement, change, modify or repeal certain of its zoning regulations and restrictions and zone boundaries; and

WHEREAS, the City of Concord, North Carolina pursuant to the authority conferred by North Carolina General Statute 160A-381 through 160A-394 does hereby recognize a need to amend the text of certain articles of the City of Concord zoning Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord, North Carolina:

SECTION 1: That the following section of Concord Development Ordinance (CDO) Article 1 "General Provisions," Section 1.5 "Violations of This Ordinance", Section 1.5.2 "Types of Violation" Subsection C be amended to the following:

C. To erect, construct, reconstruct, remodel, alter, maintain, move, or use any

building, structure or sign, or to engage in development or subdivision of any land in contravention of any zoning, subdivision, sign or other regulation of this Ordinance. This section is not intended to address legal nonconforming uses or structures. Article 13 of this Ordinance shall regulate expansions or other alterations to legal nonconforming uses or structures.

SECTION 2: That the following section of Concord Development Ordinance (CDO) Article 1 "General Provisions," Section 1.5 "Violations of This Ordinance", Section 1.5.3 "Continuing Violations" Subsection B be amended to the following:

B. Any violation of the zoning, subdivision, flood prevention, sedimentation, and erosion control ordinances in effect prior to the adoption of this Ordinance shall continue to be a violation under this Ordinance and is subject to penalties and enforcement under this Section 1.5, unless the use, development, construction, or other activity complies with the provisions of this Ordinance.

SECTION 3: That the following section of Concord Development Ordinance (CDO) Article 1 "General Provisions," Section 1.5 "Violations of This Ordinance", Section 1.5.4 "Civil Remedies and Enforcement Powers" Section 1.5.4.B, "Revoke Permits" be amended to the following:

B. Revoke Permits. Any Development Permit or other form of authorization required under this Ordinance may be revoked for any reason set forth in § 1.5.2 and in NCGS § 160A-422. Permit revocation shall be the responsibility of the issuing party or commission/board. The revocation hearing (if required) shall be conducted in accordance with Sections 6.2 and 6.3 of this Ordinance.

SECTION 4: That the following section of Concord Development Ordinance (CDO) Article 1 "General Provisions," Section 1.5 "Violations of This Ordinance", Section 1.5.4 "Civil Remedies and Enforcement Powers" Section 1.5.4.D, "Revoke Plan or Other Approval" be amended to the following:

D. Revoke Plan or Other Approval. Where a violation of this Ordinance involves a failure to comply with approved plans or conditions to which the approval of such plans was made subject, the Administrator may, upon notice to the applicant and other known parties in interest (including any holders of building permits affected), revoke the plan approval pursuant to G.S. 160A-422. If the plan was issued or approved at a public hearing, the Administrator shall schedule the hearing for revocation for the next available public hearing of the appropriate commission/board. Any permit mistakenly issued in violation of an applicable State or local law may also be revoked.

SECTION 5: That the following section of Concord Development Ordinance (CDO) Article 6 "Permits and Approval Processes," Section 6.2 "Special Use Permits", Section 6.2.2 "Approval Procedure" Subsection I be amended to the following:

I. Violations of any of the conditions shall be treated in the manner as set forth in § 1.5 of this Ordinance.

SECTION 6: That the following section of Concord Development Ordinance (CDO) Article 6 "Permits and Approval Processes," Section 6.3 "Permits Issued by the Zoning Board of Adjustment", Section 6.3.7 "Review of Previous Proceedings or Decisions by the Board of Adjustment" be amended to the following:

A. All quasi-judicial decisions of the Board of Adjustment, whether or not such decision contain limiting conditions, may be set aside or modified upon a finding that:

1. Fraud, material, misrepresentation or other misconduct occurred at the proceeding before the Board of Adjustment; or

2. Violation of any limiting condition imposed in accordance with this development ordinance or violation of any provision of this development ordinance exists on the subject property.

B. No decision shall be set aside or modified until the landowner and tenant (if any) are sent written notice and a hearing on the matter is first held. If a review proceeding is held to determine that the applicable conditions and provisions of this chapter are being met, special attention to the impact of the original action on adjoining properties and the extent to which financial investments were made in reliance of the decision, particularly for decisions made prior to the application of this provision. After the hearing the prior decision may be reversed, modified, or affirmed.

SECTION 7: That this Ordinance be effective immediately upon adoption.

Adopted in this July 11, 2019.

CITY COUNCIL
CITY OF CONCORD
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

Presentations of Petitions and Requests

1. Consider adopting a policy setting the requirements for citizen requests of street renaming's within the City of Concord.

In response to a petition for a street renaming on Melrose Dr., City Council requested that Staff conduct research and develop a general policy for the handling of future renaming's. The proposed policy requires a pre-application meeting with City staff, an application containing a minimum of 80% property owners abutting the street, applicant and City notification of adjoining property owners, and a public hearing by City Council.

Planning Manager, Starla Rogers, stated that staff incorporated the following suggested changes from the Council: the application is required to contain a minimum of 80% property owners **fronting** the street, and the 80% will be required on all applications for any NCDOT maintained City streets.

A motion was made by Council Member Crawford, seconded by Council Member King, and duly carried, to adopt the street renaming policy for streets within the City of Concord—the vote: all aye.

2. Receive a presentation on options for improvements to the Union Street streetscape, review the results of the public input that was received through a demonstration project and consider selecting one of the options for the purpose of finalizing plans.

The 2016 Downtown Master Plan established three conceptual design options as a new Union Street streetscape. City staff worked to modify one of the designs from a shared street concept to one that utilizes curbs while two of the other concepts were refined and a fourth option of not changing the street was added.

Staff conducted a demonstration project on Friday, May 31st and Saturday, June 1st where a section of sidewalks were transformed to resemble two of the options

for the purpose of gathering public input. The result was very impressive with 747 people participating in a survey totaling 4,436 responses and 1,638 comments. Staff was able to incorporate many of the most requested elements into two of the streetscape options.

Staff presented details of the streetscape options, survey results and the current plans at the Council Work Session.

Council Member McKenzie clarified the Council is only considering the design of the project, not the construction. The City Manager stated that was correct. Council Member McKenzie asked if the design would include cost estimates. The City Manager stated it would.

Council Member Crawford asked if the Council voted on a final option would that vote be committing funds for the construction of the project. The City Manager stated it would not. He stated funds are budgeted for design of the project only.

Council Member King stated, in his opinion, it would be beneficial for the Council to review this information again at the August meeting.

Council Member Parsley stated she agreed that the Council should review the information further.

The City Manager suggested postponing this item until the Project Update Meeting which is scheduled to be held September 10th following the Work Session. He stated by waiting until September this will allow staff time to review the options and the estimated costs involved with each option. Staff will present the updated information at the Project Update Meeting.

A motion was made by Council Member Crawford, seconded by Council Member Parsley, to table this request until the Project Update Meeting to be held following the Work Session on September 10, 2019—the vote: all aye.

3. Consider recognizing the Hearthwood Homeowners Association into the City's Partnership for Stronger Neighborhoods Program.

Hearthwood is a residential development with approximately 106 households located near the intersection of Rocky River Road and Hearth Lane SW. The neighborhood boundaries are Hearth Lane, Firebrick Lane, Burning Embers Lane, Kindling Place, Afterglow Avenue, Matchstick Place.

Officers for the Association are: President – Cynthia Alicea, Vice President – Danielle Elrod; and Treasurer – Heidi Nagle. The association hosts an annual meeting in the fall (November or December). The association has submitted all the required documentation for recognition.

Support of the Partnership for Stronger Neighborhoods Program is one of the Goals of the City of Concord Strategic Plan 2020-2023.

A motion was made by Council Member Small, seconded by Council Member Sweat, and duly carried, to recognize Hearthwood Homeowners Association into the Partnership for Stronger Neighborhoods program—the vote: all aye.

4. Consider approving Neighborhood Matching Grant requests submitted by Recognized Neighborhoods.

The purpose of the Neighborhood Matching Grant Program is to assist recognized neighborhoods with completion of projects and/or programs that will enhance their community or neighborhood association. Neighborhood organizations must match the funds requested with cash, in-kind donations of goods and services, or contributions of volunteer time.

For Fiscal Year 2019 - 2020, the maximum grant amount that may be requested for any project is \$3,000 and the program budget is \$30,000. All eligible recognized neighborhood organizations were invited to apply for grant funds. The application deadline was May 31, 2019. Staff received nine applications requesting a total \$22,637.00 to complete \$59,871.13 in projects.

A grant review committee made up of staff from the Planning and Neighborhood Development, Parks and Recreation, Police, Engineering, Transportation, and Finance Departments reviewed and ranked the applications based on a 100-point rating matrix. Evaluations measured community involvement, tangible public and neighborhood benefit, project readiness, and neighborhood contribution/match in funds.

The committee recommended funding seven neighborhood requests. The Council was provided a brief description of each project.

Support of the Partnership for Stronger Neighborhoods Program is one of the Goals of the City of Concord Strategic Plan 2020-2023.

A motion was made by Council Member Sweat, seconded by Council Member Parsley, and duly carried, to award FY 2018-19 Neighborhood Matching Grants as requested by the following recognized neighborhoods: (1) \$3,000 – Ramsgate Homeowner's Association, (2) \$3,000 – Cannon Crossing Homeowner's Association, (3) \$3,000.00 – Fairway Ridge Homeowner's Association, (4) \$3,000 - Highland Creek Homeowner's Association, (5) \$1,637.00 – Winding Walk Homeowner's Association, (6) \$3,000.00 Moss Creek Homeowner's Association, (7) \$3,000.00 Glen Grove Homeowner's Association—the vote: all aye.

5. Consider authorizing the City Manager to negotiate and execute a contract with Agio, LLC to provide two (24 months) programs for cyber security related technology services.

Program 1, Agio Cybersecurity 360 Program (24 months), provides services including: monthly governance calls, penetration testing, social engineering pretexting, security awareness seminars, security policy development, data mapping, incident response policy/plan development and tabletop exercises. Cost = \$5,821.75/month.

Program 2, Agio Managed Detection and Response Program (24 months), provides a unified security management solution to monitor the City's environment 24/7/365 to help create and maintain a strong security posture.

Five modules are included: asset discovery, security information and event management (SIEM), active threat detection, vulnerability scanning and security operations center. The monthly cost is \$5,300.13 for a total contract cost of \$266,925.12. Funds for cybersecurity services have been appropriated as part of the FY 20/21 budget.

A motion was made by Council Member McKenzie, seconded by Council Member Crawford, and duly carried, to authorize the City Manager to negotiate and execute a two year contract with Agio, LLC. in the amount of \$266,925.12—the vote: all aye.

6. Consider authorizing the City Manager to negotiate and execute a contract with Armstrong Glen, PC for architectural and engineering services relating to the design of the Electric Equipment Shed.

The Electric Department has a capital improvement project to construct a large truck/equipment shed at the Alfred Brown Operations Center. Armstrong Glen, PC was selected to complete the engineering and design for this project. Armstrong Glen, PC has designed multiple storage sheds for the Cities of Charlotte and

Gastonia. The contract with Armstrong Glen, PC would be a fixed fee for engineering and architectural services not to exceed \$130,500.00.

A motion was made by Council Member Crawford, seconded by Council Member Parsley, and duly carried, to authorize the City Manager to negotiate and execute a contract with Armstrong Glen, PC for architectural and engineering services relating to the design of the Electric Equipment Shed—the vote: all aye.

7. Consider authorizing the City Manager to enter into a contract with Landmark Structures I, LP for the construction of a new elevated water storage tank and a contract amendment with HDR, Inc for construction administration services.

Historically the triangle area has had low water pressure and limited fire flow availability. The relocation of pressure zone boundaries and construction of a new two million gallon elevated water storage tank were identified in the Water Master Plan to both increase pressure and fire flow to this area of redevelopment in Concord.

The tank construction bid included options for both a concrete and fluted steel column. The lowest responsive bidder was Landmark Structures I, L.P. in the amount of \$4,975,000 for the concrete base structure. Contract administration services were included in the request for qualifications packages associated with the design of the tank.

It was recommended amending the current design contract with HDR to include construction administration services in an amount not to exceed \$311,600. These funds are currently available in the approved CIP project. The project supports the Council's adopted 2020-2023 Strategic Plan.

A motion was made by Council Member King, seconded by Council Member Parsley, and duly carried, to authorize the City Manager to enter into a contract with Landmark Structures I, L.P. for the construction of a new elevated tank in the amount of \$4,975,000 and execute a contract amendment with HDR Inc for construction administration services in an amount not to exceed \$311,600—the vote: all aye.

8. Consider accepting and executing a grant from the FAA for the purchase of the Aircraft Rescue and Fire Fighting (ARFF) truck and to adopt a budget amendment.

The Aviation Department submitted to the FAA a Project Application dated March 11, 2019 for a grant of Federal Funds for a project to acquire one new 1500 Gallon Aircraft Rescue Fire Fighting (ARFF) Vehicle. The application was approved and the FAA has agreed to fund ninety 90% of the project. The maximum obligation under the grant is \$589,019. The 10% match will be from the Fire Department budget. The Fire Truck was ordered in FY 2019. The purchase order was issued with retained earning reserves with the understanding that once the grant was received, the reserves would be reimbursed. The ARFF Vehicle is anticipated to be delivered by 2020.

A motion was made by Council Member Parsley, seconded by Council Member Sweat, and duly carried, to authorize the City Manager to accept and execute the grant agreement for the airport ARFF truck and to adopt the following budget amendment—the vote: all aye.

ORD. #19-72

AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13th day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on

June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Account	Title	<u>Revenues</u>		(Decrease) Increase
		Current Budget	Amended Budget	
680-4357000	Grants	357,435	946,454	589,019
Total				589,019

Account	Title	<u>Expenses/Expenditures</u>		(Decrease) Increase
		Current Budget	Amended Budget	
4530-5990001	Approp. to Retained Earnings	0	589,019	589,019
Total				589,019

Reason: To repay retained earnings for the money used in FYE 2019 to cover the purchase order associated with the grant funded ARFF truck.

Adopted this 11th day of July, 2019.

CITY COUNCIL
CITY OF CONCORD
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

9. Consider approving a Letter of Agreement for Concord-Padgett Regional Airport to participate in the NCDOT Division of Aviation Airport Safety / Maintenance Program and to adopt a resolution of commitment.

The Safety, Preservation and Maintenance (SPAM) Program was created by the Division of Aviation to assist airports with airfield safety and maintenance related improvements at 100% state funding. A new agreement must be submitted in order for the Division of Aviation to continue to fund projects at the Concord-Padgett Regional Airport and a resolution of commitment from the City Council is required.

A motion was made by Council Member Small, seconded by Council Member McKenzie, and duly carried, to approve a Letter of Agreement for Concord-Padgett Regional Airport to participate in the NCDOT Division of Aviation Airport Safety / Maintenance Program and to adopt the following resolution of commitment—the vote: all aye.

10. Consider adopting a resolution amending the Customer Service Policies and Procedures.

Most of the proposed changes are to eliminate items that have become obsolete or are now handled electronically. The major proposed changes to the policy relate to authority, payment agreements and the new water loss protection plan. A document will be given to customers to help explain the new payment extension plan. Staff will be communicating the payment agreement changes to customers so that the new policy can be implemented on October 1st.

Article 3.13, Extensions of Time for Payment of Bills, is being amended to update the City's current process related to an extension of time to pay the utility bill. Currently the process is very time consuming, as staff sets up around 200 payment plans a month. Once the plan is in place, it will be monitored to ensure the plan is kept by the customer and if the plan is not honored, the plan is closed and the customer is disconnected. The new procedures should allow staff to work with a customer over the phone instead of requiring the customer to visit the office. The plan should also increase our collection percentages as customers will be required to pay their outstanding balances much quicker.

Article 3.11, Leaks and Waterline Breaks – Adjustments, is being amended to include the Water Loss Program adopted by City Council as part of the 2020 Budget. The Water Loss program will begin immediately for those who do not opt out. City Council received information on this plan during the budget process.

Article 1.3, Authority, is being amended to allow the Customer Service Supervisor the authority to work with customers on issues. Currently the Customer Service Manager handles all customer appeal issues.

A motion was made by Council Member Crawford, seconded by Council Member Parsley, and duly carried, to adopt the following resolution amending the Customer Service Policies and Procedures—the vote: all aye.

**RESOLUTION APPROVING CUSTOMER SERVICE POLICIES AND
PROCEDURES OF THE CITY OF CONCORD**

WHEREAS, the City Council of the City of Concord, North Carolina has approved a Customer Service Policies and Procedures Manual; and

WHEREAS, the City desires to amend the Customer Service Policies and Procedures, by amending the following: Article 1.3, Authority; Article 3.11, Leaks and Waterline Breaks-Adjustments; and Article 3.13, Extension of Time for Payment of Bills;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Concord, North Carolina that Article 1.3, Authority; Article 3.11, Leaks and Waterline Breaks-Adjustments; and Article 3.13, Extension of Time for Payment of Bills will be amended as follows:

Article 1.3, Authority

These policies are approved by the City Council. The City Council may revise the fee schedules, rates and other specific policies from time to time. Information in this policy may be replaced by a later edition or amendment.

The Directors of Electric, Wastewater, Stormwater and Water Resources responsibilities include metering, operation and control of city utility lines and utility property. They oversee the enforcement of quality for construction, maintenance, and for improvements of the utility system.

The Customer Service Manager or a Customer Service Supervisor is authorized to hear customer grievances; and resolve customer issues within the boundaries of the Customer

Service Policy. Every customer has the right to appeal the Customer Service Manager's decision to the Finance Director. If necessary, the customer may appeal the Finance Director's decision to the City Manager, as the City Manager is the final authority on this policy.

The North Carolina General Statutes included in this document are binding for Cities that own and operate utility distribution systems. The North Carolina Utilities Commission Guidelines do not apply Cities. The Public Utilities Regulatory Policies Act (PURPA) provisions included are mandatory.

Article 3.11, Leaks and Waterline Breaks-Adjustments

A. INDUSTRIAL CLASS CUSTOMERS

In the case of a proven leak on the industrial customer's plumbing *which measures at least 100% above average consumption*, the customer shall be charged the amount computed using the following guidelines.

1. Adjustments for leaks are applicable only once per twelve (12) month period measured from the date of any previous adjustments. Adjustments on accounts will only be allowed once proof is provided, by a written statement from the customer with attached plumbing bill or material receipt. In the City's efforts to encourage customers to repair leaks as soon as the leak is discovered, only the three highest bills associated with the leak will be adjusted, any exception must be approved by the Customer Service Manager or the Finance Director.
2. The customer shall be charged the lowest current water & sewer rate for the amount over the average water consumption for the previous twelve (12) months of occupancy, in addition to the amount of the average bill. The month with the leak will not be considered in the average calculation. If 12 months of history is not available staff may use the number of months of occupancy available. Staff will communicate the actual number of months used to compute the average to the customer. All water usage will be billed, but at a lower rate. Staff may provide a sample of this calculation upon the customer's request. The lowest rate is the lowest volume rate for industrial classes which are adopted by City Council; contract rates are not considered for leak adjustments.
3. Leaks that enter the sewer collection system will be adjusted only if at least 100% above average consumption. Leaks that do not enter the sewer collection system will be adjusted to average consumption.
4. Conversion reading: The City of Concord's water meters are in 100 cubic foot readings. To determine your usage for a leak adjustment, the City will convert the cubic foot reading to gallons. The sweep hand on the meter makes one complete revolution for every seven and one half (7 1/2) gallons of water used. The leak adjustment is computed on every 750 gallons/cubic foot. The calculation is always computed on increments of 750. A meter reading 1 is converted to 750, a meter reading 2 is converted to 1,500, a meter reading 3 is converted to 2,250, etc.

How to convert the reading on the meter to usage in gallons – example:

Step 1: To determine the usage for each month, use the last month's usage and subtract the reading for this month's usage, this is the monthly water usage.

Step 2: Take the usage amount and multiply by 750 (the amount of water in 100 cubic feet). This will provide the usage amount in gallons. Please note that meters only read in increments of 750.

Example:

July Reading	00172	
August Reading	00200	Usage 28 cubic feet

410

Step 1: Subtract the July reading of 00172 cubic feet from the August reading of 00200 cubic feet to get a monthly usage of 28 cubic feet (all meter readings are measured in 100 cubic feet).

Step 2: Multiply 28 cubic feet by 750 to convert this cubic foot reading to 21,000 gallons.

How to compute an average use for an account - example:

Step 1: To determine the usage for each month, use the last month's usage and subtract the reading for this month's usage, this is the monthly water usage. The usage is converted from cubic feet to gallons on the customer bill.

Step 2: Add each monthly usage and divide by the number of months used to determine an average usage. Please note that the average usage may compute to a number that is not an increment of 750. Meters only read in increments of 750, so this average usage would be rounded to an increment of 750. For example, if an average usage is computed to be 5,062, this would be rounded to an increment of 750; thus the average use would be 5,250.

Example:

Assuming a customer experienced a leak in the month of November and only has the following history. (*cubic feet readings are shown in converted gallons*)

July Usage	1,500 gal
August Usage	750 gal
September Usage	2,250 gal
October Usage	3,000 gal
November Usage	10,500 gal

Add each month's usage and divide by the total number of months to determine the usage average in gallons. Adding 1,500, 750, 2,250, and 3,000 results in a total usage of 7,500 gallons. Dividing the total usage by the total number of months, four, will result in an average usage of 1875. This number is not an increment of 750, so the average will be rounded up to the next increment of 750. This will result in an average of 2250 gallons.

How to compute the gallons subject to the leak adjustment - example:

Using the same data as listed above:

Usage during the leak was 10,500 gallons and the average usage was computed to be 2,250 gallons. Subtract the average use from the leak usage to determine how much of the usage was associated with the leak. $10,500 \text{ less } 2,250 = 8,250$ gallons.

8,250 will be recalculated and billed to the customer at the lowest rate rather than the higher rate associated with high usage. The difference between the higher rate and the lower rate applied to the leak usage is the leak adjustment.

To calculate the dollar amount for your bill, please check the [Approved Fees & Charges page](#) for the latest fees. An updated Fees & Charges Schedule may be accessed at City Hall or on the City's web site. (www.concordnc.gov)

B. ALL OTHER CUSTOMER CLASSES, EXCLUDING INDUSTRIAL CUSTOMER CLASS

The City has adopted a Water Loss Protection (WLP) Program, effective July 1, 2019. The WLP Program participants will be charged a monthly fee based on their meter size.

Fees are established in the adopted Fees, Rates and Charges Schedule which can be accessed on the City's web site. (www.concordnc.gov) The WLP fee is automatically included on the customers' monthly billing statement. A customer may opt-out of the program by submitting an Opt-Out application to the City's Customer Care Department.

The Opt-Out application form may be accessed on the City's internet site or in this document. Customers may also fill out a copy at the Customer Care located in City Hall.

Customers are responsible for providing proof of repairs in order to receive the leak adjustment. However, if a customer chooses not to participate, there would be no assistance provided if a leak occurs. If a customer who participates in the WLP Program has a proven water leak, the water usage will be adjusted back to the customer's average use. The customer will receive a leak adjustment that will remove the billed charges for the water leak from the bill. Leak adjustments will be allowed for 2 months and will be available once every 2 (two) years.

1. Adjustments for leaks are applicable only once per twenty-four (24) month period measured from the date of any previous adjustments. Adjustments on accounts will only be allowed once proof is provided, by a written statement from the customer with attached plumbing bill or material receipt. The City encourages customers to repair leaks as soon as the leak is discovered.
2. If the customer is participating in the WLP Program, the customer's water usage will be adjusted back to average and the leak amount will be adjusted off the utility bill. The customer's previous twelve (12) months of occupancy will be used to average the bill. The month with the leak will not be considered in the average calculation. If 12 months of history is not available staff may use the number of months of occupancy available. Staff will communicate the actual number of months used to compute the average to the customer. Staff may provide a sample of this calculation upon the customer's request.
3. Customers with sewer service that are enrolled in the WLP Program will be adjusted per guidelines in item number 2 above. Customers with sewer service that are not enrolled in the WLP Program will not receive an adjustment.

(Sample Water Loss Protection Plan Opt-Out Form)

(SHOULD BE PRINTED ON CITY LETTER HEAD)

Water Loss Protection Plan Opt-Out Letter

Account Number: _____

Member Name on Account: _____

I _____ (Member Name), request City of Concord to remove the Water Loss Protection Plan and the charge for this plan from the water bill as of _____ day of _____, _____. I acknowledge the following statements:

1. The protection plan will be removed from the water account stated above.
2. I understand signing this agreement prevents adjustments to the water portion of my water bill in the future.
3. The fee for the protection plan will be removed from my account going forward.
4. If I decide to sign-up for the protection plan in the future there is a 90-day waiting period before the plan is in effect.

The City of Concord acknowledges your decision to be removed from the protection plan; however, no water bill adjustments will be made on your account in the future due to leaks, without this plan in place.

Please indicate which of the following applies to this account: Owner/Landlord _____ Tenant _____

If you are the tenant please provide the following information: Landlord Name:

Landlord Phone Number:

Regards,
City of Concord

(Representative of City of Concord) Date:

Member Signature: _____ Date:

Print Name: _____

Article 3.13, Extension of Time for Payment of Bills

1. *Customer Request:* All requests must be made by the person (or their authorized, legal representative) in whose name the account is opened.
2. The customer requesting the extension must come into the Customer Care Department and sign a Payment Extension Contract (Section 10.5), if the payment extension exceeds 2 weeks. All other agreements may be made by contacting Customer Care. 704-920-5555.
3. *Limit:* No-extensions will be given on the first bill. Payment Extension Agreements should normally not exceed two weeks. Any Payment Extension that exceeds two weeks, but does not exceed six months, must be approved by one of the following: Customer Service Manager, Supervisor or Senior Specialist. Payment Extension Contracts that exceed six months must be approved by the Finance Director or the Customer Service Manager. If the Payment Extension Contract has been successfully completed, according to its terms, another Payment Extension Contract may be granted if all previous Payment Extension Contracts were honored. A customer should have no more than one Payment Extension Contracts per quarter.
A customer may secure more than two Payment Extension Contracts within a quarter only if approved by the City Manager. *Payment Extension Contracts are intended to aid the customer in catching up their bill, not to allow the customer to only pay a small amount while the bill continues to increase to an amount that the customer will never be able to pay.*
4. *Agreement:* If payment of any *Payment Extension Contract* is not made by the specified time, service will be disconnected without further notice and all amounts due to the city will be due and payable before reconnection.
5. *Who qualifies for a Payment Extension Contract:* Each customer's history will be reviewed to determine if a Payment Extension Contract is warranted. A customer will not receive more than one Payment Extension Contract per quarter (unless approved as described above). A customer also will not be eligible for a Payment Extension Contract in the preceding quarter if their current Payment Extension Contract was not satisfied.
6. *Late Fees:* Payment Extension Contracts do not eliminate the late fee that will be charged on all unpaid balances. A late fee will apply if payment is not paid by the 26th day from the bill date.
7. *Optional customer assistance:* Customers being assisted by the Cabarrus County Department of Social Services and local crisis intervention center may be exceptions to this policy.

8. *Confession of Judgment:* A Confession of Judgment in addition to a Payment Extension Contract is required for outstanding balances of \$2000 or more when all Payment Extension options have been exhausted and all customer appeals have been denied. All completed Confessions of Judgment should be forwarded to the City's Legal Department and the Customer Care Department should maintain a copy for their records.

This Resolution shall be effective upon passage.

Adopted this 11th day of July, 2019.

CITY COUNCIL
CITY OF CONCORD
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

11. Consider a preliminary application from the Byrd Family Trust.

In accordance with City Code Chapter 62, Byrd Family Trust has submitted a preliminary application to receive water service outside the City limits. The property is located at 3760 Zion Church Road. The parcel is currently vacant and zoned LDR. The property owner plans to develop with a single family home. There is only water available to this site.

A motion was made by Council Member McKenzie, seconded by Council Member Sweat, and duly carried, to accept the preliminary application and have the owner proceed to the final application phase excluding annexation—the vote: all aye.

12. Consider a preliminary application from Jurg and Marianne Knusel.

In accordance with City Code Chapter 62, Jurg and Marianne Knusel has submitted a preliminary application to receive water service outside the City limits. The property is located at 607 Archibald Road. The parcel is zoned LDR and the applicant proposed to build a single family residence. There is only water available to this site.

A motion was made by Council Member Parsley, seconded by Council Member King, and duly carried, to accept the preliminary application and have the owner proceed to the final application phase excluding annexation—the vote: all aye.

13. Consider a preliminary application from Patricia Markin.

In accordance with City Code Chapter 62, Patricia Markin has submitted a preliminary application for water service outside the City limits. The property is located at 3720 Vanderburg Drive. The property is currently zoned AO and developed with a single family home. There is not sanitary sewer service available to this property.

A motion was made by Council Member Crawford, seconded by Council Member Parsley, and duly carried, to accept the preliminary application and have the owner proceed to the final application phase excluding annexation—the vote: all aye.

Additional item:

14. Consider making an appointment to Mayor Pro-Tem to serve the unexpired

term of Sam Leder.

The Council adopted Mayor Pro-Tem (MPT) rotation schedule states "If a Council Member leaves for any reason, their name is removed from the Pending Rotation List and others listed after are moved up". Council Member King is the next in line in the rotation list.

A motion was made by Council Member McKenzie, seconded by Council Member Parsley, and duly carried, to appoint Council Member King to serve the unexpired term of Mayor Pro-Tem until December 12, 2019—the vote: all aye.

Consent Agenda

The consent agenda items were presented for the Council's consideration.

A motion was made by Council Member McKenzie, seconded by Council Member Sweat, and duly carried, to approve the following consent agenda items—the vote: all aye.

CONSENT AGENDA ITEM A

The Housing Department was authorized to apply for the 2019 Lead Hazard Reduction Grant.

CONSENT AGENDA ITEM B

The following resolution was adopted to establish a loan from the City of Concord General Fund to the City of Concord Housing Department Fund.

RESOLUTION

WHEREAS: The City of Concord Housing Department ("City Housing") has previously determined to undertake a project to construct a new maintenance building (the "Project") and the Finance Director has now presented a proposal for the financing of such Project with a loan from the General Fund.

BE IT THEREFORE RESOLVED, AS FOLLOWS:

1. The City intends to finance the Project with a loan from the City's General Fund. The amount financed shall not exceed \$375,000 and the annual interest rate shall not exceed 1.0%, and the financing term shall not exceed one hundred twenty (120) months from the adoption of this resolution.
2. The City Manager is authorized to approve changes to any loan terms previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent express in the forms executed by such officers. This resolution will be held by the City Clerk as part of the City of Concord's official meetings.
3. Adopting of this resolution is the declaration of the City of Concord's official intent to loan General Fund money to City Housing for the Project.
4. All prior actions by City officers in furtherance of the purposes of this Resolution are hereby ratified, approved and confirmed. This Resolution shall control and take precedence over all other Resolutions or parts thereof in conflict with this Resolution only for the limited purpose of effecting this Project and only to the extent of the conflict.
5. This resolution shall take effect immediately.

Approved this 11th day of July, 2019.

CITY COUNCIL
CITY OF CONCORD
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

CONSENT AGENDA ITEM C

The Offers of Dedication on the following plats and easements were accepted: Park View Estates Phase 3 Map 1 and Wayforth Phase 2.

CONSENT AGENDA ITEM D

The Offers of Infrastructure in the following subdivisions and sites were accepted: Roberta Ridge Phase 1 Map 2 and 3, Park View Estates Phase 2B Map 2, Stough Road Storage, Edison Square Townhomes and Foxcreek Phase 2 and 3.

CONSENT AGENDA ITEM E

The Maintenance agreement was approved and the offer of dedication was accepted on the following property: Wayforth at Concord, LLC.

CONSENT AGENDA ITEM F

The 2019 Capital Fund Grant was accepted from the US Department of Housing and Urban Development (HUD) and the following budget ordinance was adopted to appropriate the funds.

ORD.# 19-73

GRANT PROJECT ORDINANCE
FY 2019 CAPITAL FUND GRANT
PROJECT NC19P008501-19

BE IT ORDAINED by the City Council of the City of Concord, North Carolina that pursuant to Section 13.2 Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby ordained:

SECTION 1. The project authorized is the Capital Fund grant, which is a program to assist the Housing Department in carrying out development, capital and management activities in order to ensure that the program continues to service low-income families.

SECTION 2. The City Manager is hereby authorized to proceed with the implementation of the project within terms of a grant agreement with the U.S. Department of Housing and Urban Development.

SECTION 3. The following revenues are anticipated to be available to the City of Concord for the project:

2019 CFP Revenue	692-4703306	\$ 330,624
	692-4703306	

SECTION 4. The following amounts are appropriated to the project:

Dwelling Structures	9210-5800230	\$ 185,624
	9210-5800230	
Dwelling Equipment-Non-exp.	9210-5800240	\$ 65,000
	9210-5800240	
Operations	9210-5800250	\$ 80,000
	9210-5800250	

Total

\$ 330,624

SECTION 5. Accounting records are to be maintained by the Finance Department of the City of Concord in such manner as (1) to provide all information required by the grant agreement and other agreements executed or to be executed with the various parties involved with the project; and (2) to comply with the Local Government Budget and Fiscal Control Act of the State of North Carolina.

SECTION 6. Within five (5) days after adopted, copies of this grant project amendment shall be filed with the City Manager, Finance Director, and City Clerk for direction in carrying out this project.

SECTION 7. The Finance Director is directed to report on the financial status of this project in accordance with the existing City policy. She shall also report to the City Manager any unusual occurrences.

Duly adopted by the City Council of the City of Concord, North Carolina this 11th day of July 2019.

CITY COUNCIL
CITY OF CONCORD
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

CONSENT AGENDA ITEM G

The following grant project ordinance was adopted to amend the HOME 2019 Grant budget to properly reflect the 25% match requirement and Consortium member allocation.

ORD.# 19-74

GRANT PROJECT ORDINANCE AMENDMENT

BE IT ORDAINED by the City Council of the City of Concord, North Carolina that pursuant to Section 13.2 Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby amended:

SECTION 1. The project authorized and amended are the projects included in the HOME 2019 Grant

SECTION 2. The City Manager is hereby authorized to proceed with the implementation and amendments of the projects within the terms of the plans and specifications for the projects.

SECTION 3. The following revenues are anticipated to be available to the City of Concord for the completion of the projects:

Revenues

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
320-4501100				
320-4501100	Transfer from Gen Fund	\$37,341	\$47,938	\$10,597
Total				<u>\$10,597</u>

SECTION 4. The following amounts are appropriated for the project:

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
3210-5480001				
3210-5480001	Rehabilitation Expense	\$78,091	\$11,751	(\$66,340)
3210-5480012				
3210-5480012	Match/PI Expense	\$168,347	\$178,944	\$10,597
3210-5484200				
3210-5484200	Consortium Proj Exp	\$827,450	\$893,790	\$66,340
Total				<u>\$10,597</u>

SECTION 5. Accounting records are to be maintained by the Finance Department of the City of Concord in such manner as (1) to provide all information required by the project agreement and other agreements executed or to be executed with the various parties involved with the project; and (2) to comply with the Local Government Budget and Fiscal Control Act of the State of North Carolina.

SECTION 6. Within five (5) days after adoption, copies of this grant projects ordinance shall be filed with the City Manager, Finance Director, and City Clerk for direction in carrying out this project.

SECTION 7. The Finance Director is directed to report on the financial status of this project in accordance with the existing City policy. She shall also report to the City Manager any unusual occurrences.

Duly adopted by the City Council of the City of Concord, North Carolina this 11th day of July, 2019.

CITY COUNCIL
CITY OF CONCORD
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

CONSENT AGENDA ITEM H

The following project budget ordinance was adopted for the HUD Section 108 loan payoff.

ORD.# 19-75

CAPITAL PROJECT ORDINANCE AMENDMENT
HUD SECTION108/BEDI GRANT

BE IT ORDAINED by the City Council of the City of Concord, North Carolina that pursuant to Section 13.2 Chapter 159 of the General Statutes of North Carolina, the following project ordinance is hereby ordained:

SECTION 1. The project authorized and amended is HUD Section108 loan and Bedi Grant to finance project Carolina Courts.

SECTION 2. The City Manager is hereby authorized to proceed with the implementation and amendments of the projects within the terms of the plans and specifications for the projects.

SECTION 3 & 4. The following revenues and expenditures/expenses are anticipated to be available to the City of Concord for the project:

Revenues		Current Budget	Amended Budget	(Decrease) Increase
Account	Title			
230-4501100	Trans from Gen Fund	\$99,930	\$1,230,535	\$1,130,605
<i>Total Revenue Increase (Decrease)</i>				\$1,130,605

Expenditures		Current Budget	Amended Budget	(Decrease) Increase
Account	Title			
2300-5710000	Bond/Debt Principal	\$872,000	\$1,974,000	\$1,102,000
2300-5720000	Bond/Debt Interest	\$857,426	\$886,031	\$28,605
<i>Total Exp Increase (Decrease)</i>				\$1,130,605

SECTION 5. Accounting records are to be maintained by the Finance Department of the City of Concord in such manner as (1) to provide all information required by the grant agreement and other agreements executed or to be executed with the various parties involved with the project; and (2) to comply with the Local Government Budget and Fiscal Control Act of the State of North Carolina.

SECTION 6. Within five (5) days after adopted, copies of this grant project amendment shall be filed with the City Manager, Finance Director, and City Clerk for direction in carrying out this project.

SECTION 7. The Finance Director is directed to report on the financial status of this project in accordance with the existing City policy. She shall also report to the City Manager any unusual occurrences.

Duly adopted by the City Council of the City of Concord, North Carolina this 11th day of July, 2019.

CITY COUNCIL
CITY OF CONCORD
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

CONSENT AGENDA ITEM I

The following ordinance was adopted to amend the General Fund to include funding for emergency management radios.

ORD.# 19-76

AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13th day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

419

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Account	Title	<u>Revenues</u>		(Decrease) Increase
		Current Budget	Amended Budget	
100-4323200	Article 40 Sales Tax	3,639,791	3,655,534	15,743
Total				15,743

Account	Title	<u>Expenses/Expenditures</u>		(Decrease) Increase
		Current Budget	Amended Budget	
4343-5352000	Equipment Maintenance	3,165	18,908	15,743
Total				15,743

Reason: To appropriate funding for radio equipment maintenance.

Adopted this 11th day of July, 2019.

CITY COUNCIL
CITY OF CONCORD
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

CONSENT AGENDA ITEM J

The following ordinance was adopted to amend the General Fund to fund fire truck equipment.

ORD.# 19-77

AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13th day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

Revenues

420

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
100-4370000	Approp. from Fund Balance	30,000	120,000	90,000
Total				90,000

Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
4340-5550000	Equipment	121,000	302,000	90,000
Total				90,000

Reason: To re-appropriate funding for fire truck equipment that was closed into fund balance at prior year end.

Adopted this 11th day of July, 2019.

CITY COUNCIL
CITY OF CONCORD
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

CONSENT AGENDA ITEM K

The following ordinance was adopted to amend the General Fund for the Small Area Plan.

ORD.# 19-78

AN ORDINANCE TO AMEND FY 2019-2020 BUDGET ORDINANCE

WHEREAS, the City Council of the City of Concord, North Carolina did on the 13th day of June, 2019, adopt a City budget for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as amended; and

WHEREAS, it is appropriate to amend the expense/expenditures and the revenue accounts in the funds listed for the reason stated;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Concord that in accordance with the authority contained in G.S. 159-15, the following accounts are hereby amended as follows:

<u>Revenues</u>				
Account	Title	Current Budget	Amended Budget	(Decrease) Increase
100-4370000	Approp. from Fund Balance	0	30,000	30,000

Total	30,000
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Expenses/Expenditures

Account	Title	Current Budget	Amended Budget	(Decrease) Increase
4910-5194000	Contract Services	8,000	38,000	30,000
Total				30,000

Reason: To re-appropriate funding for the small area plan that was closed into fund balance at prior year end.

Adopted this 11th day of July, 2019.

CITY COUNCIL
CITY OF CONCORD
NORTH CAROLINA

/s/ William C. Dusch, Mayor

ATTEST: /s/ Kim Deason, City Clerk

/s/ VaLerie Kolczynski, City Attorney

CONSENT AGENDA ITEM L

The Personnel Policies and Procedures Manual was amended to include the addition of Article 8.19, Accommodations Policy.

CONSENT AGENDA ITEM M

The Tax Office collection reports for the month of May 2019 was accepted.

CONSENT AGENDA ITEM N

The Tax releases/refunds for the month of May 2019 were approved.

CONSENT AGENDA ITEM O

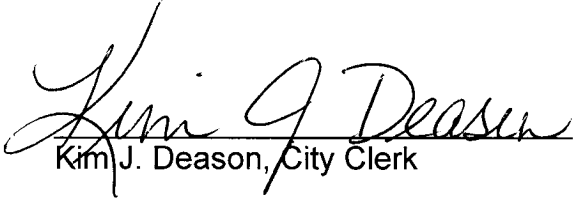
The monthly report on investments as of May 31, 2019 was accepted.

* * * * *

A motion was made by Council Member McKenzie, seconded by Council Member Small, and duly carried, to conduct a closed session in accordance with N.C. General Statute 143-318.11(a)(3) to consult with the Attorney to protect the attorney-client privilege; and N.C. General Statute 143-318.11(a)(4) to discuss matters relating to the location or expansion of business in the area served by this body—the vote: all aye.

* * * * *

There being no further business to be discussed, a motion was made by Council Member Sweat, seconded by Council Member Small, and duly carried, to adjourn—the vote: all aye.


Kim J. Deason, City Clerk



William C. Dusch, Mayor

